

The Margaretta Township Trustees met on August 6, 2026 at 7:00 PM

Present were Mr. Pooch, Mr. Cullen and Mrs. Keegan. The pledge of allegiance was recited

Mr. Pooch moved, seconded by Mrs. Keegan to approve the minutes from the July 16, 2026 meeting as presented by the Fiscal Officer Robert Day. Vote: all ayes

Mrs. Keegan moved, seconded by Mr. Pooch to approve and sign the warrants and EFTs submitted for payment by the Fiscal Officer. Vote: all ayes

Mr. Pooch moved, seconded by Mrs. Keegan to approve the financial reports submitted by the Fiscal Officer. Vote: all ayes

Richard Cockrell, Township Resident:

Mr. Cockrell inquired about the \$25,000 EPIC grant from Erie County for the repairs to Field C at Lions park and if this would be enough to cover the cost of the upgrades. He was informed that the Township would cover the balance of the \$39,000 cost.

Barbara Weyer, Township Resident:

Mrs. Weyer inquired about the road maintenance contract between the Village of Castalia and the Township. She was informed that the contract is being reviewed and will be considered at a future meeting.

Mark Stacy, Township Resident: In attendance as an observer

Cody Jarrett, Township Resident: In attendance as an observer

John Schaeffer, Township Resident/Park Board Representative:

Mr. Cullen inquired as to whether Field C would be used for upcoming tournaments or if the work on Field C could begin sooner. Mr. Schaeffer will check with the Park Board.

Mr. Cullen questioned when the building addition at the park will begin. After discussion, it was determined that the construction for the building addition and shelter improvements will begin in August.

Kelly Ried, Administrative Assistant/Zoning Inspector:

Mrs. Ried discussed the phone system presentation by Data Voice Connect and will obtain specifics to allow for a proper quote when compared to the current phone system with Buckeye Telesystem.

The current cell phone bill with Verizon will be reviewed by Chief Street and Bob Day. They will contact Verizon for interpretation of what services are being provided and which may no longer be necessary.

Robert Street, Interim Fire Chief:

Chief Street presented the resignation letter for firefighter Nic Thurston. His last date of service will be 8/13/2026 and he has requested to remain on the part-time roster. Mr. Pooch moved, seconded by Mrs. Keegan to accept the resignation of Nic Thurston and allow him to remain on the part-time roster. Vote: all ayes.

Chief Street reported that three sets of turn-out gear have been ordered.

Chief Street reported that MT#121 had the right front brake caliper replaced and MT#112 has been delivered to Braun for warranty work on paint issues. A loaner ambulance from Braun has been delivered for use during the repairs.

Chief Street updated the Trustees on the drainage issues at the fire station. The lines have all been cleaned and everything is in working order. However, the carpet in the chief's office will need to be replaced.

Fire Department (continued)

Chief Street reported that the SCBA face piece issues with the forehead seal will be replaced at no cost by Scott Equipment.

Chief Street has completed the gear inventory and reported that grants for replacements are being sought.

Chief Street announced that fire department training has been scheduled for 8/27/26.

Mr. Pooch reported that repairs to the roof at the fire station will begin in September.

Bob Biglin, Road & Cemetery Departments:

Mr. Biglin presented a requested for a drainage permit from Doug Newyear to tap into a catch basin on Maple Avenue. The Trustees signed the request and Mr. Newyear will pay a \$250 tap in fee.

Mr. Biglin presented a contract with Erie Blacktop for the Parker Road Resurfacing Project. The Trustees signed the contract, which was approved at a previous meeting, and Mr. Biglin will deliver to the County Engineers Office.

Mr. Biglin discussed the Recycling Program in the Township which is currently reimbursed by Erie County Solid Waste Division. The County has elected not to enter into a contract with Republic Services. Therefore, the recycling dumpsters will be removed and notice posted on the Township website and Facebook page.

Mr. Biglin presented a letter from Crystal Rock resident Dean Koch in which Mr. Koch is requesting the Township vacate Park Avenue in Crystal Rock to allow him to proceed with building on his neighboring property. The Trustees agreed that Park Avenue is a private street for which the Township has no jurisdiction. That vacating of Park Avenue would be the decision of the Crystal Rock Association. Bob Day will draft a letter to Mr. Koch informing him of such.

Mr. Biglin discussed the possibility of vacating the extension of Snow Drive in Village Hill Estates located between the Nasonti and Coffman properties which currently serves as the only driveway/access to the Buchanan property. Mr. Biglin will reach out to the Nasonti and Coffman families.

Bob Biglin/Kelly Ried, Zoning Department:

Mr. Biglin discussed the construction at 4108 Miller Road that has discontinued. They will monitor the progress and report at a future meeting.

Mr. Biglin reported that Josh Sengstock has requested to convert the old Two Cans property on Wahl Road in Whites Landing to a VRBO property. The issue was tabled until the 8/20/26 meeting.

Mr. Biglin announced that there will be a Variance Hearing on 8/17/26 at 7:00 to determine if a side set-back reduction from 15' to 3' feet will be permitted. This request is being submitted by Dan Harlow located at 6120 Maple Avenue.

Mr. Biglin discussed an issued with noxious weeds on a Deyo Road property. The homeowner indicates that he has a pollinator garden that covers most of his 5 acre site. He will continue to review.

Mr. Biglin reported that John Petro will be expanding his Planned Unit Development in Bay Bridge by 3 units.

Mr. Biglin presented a year-to-date zoning permit fees issues report. He also reported that they have sent 10 property maintenance violation letter to Charles Bennett at the Prosecutor's Office for review.

Board Items:

Mrs. Keegan moved, seconded by Mr. Pooch to move to Executive Session for the purposes of discussing personnel matters. Roll Call Vote: Mrs. Keegan – yes; Mr. Pooch – yes; Mr. Cullen – yes.

Mr. Pooch moved, seconded by Mrs. Keegan to return to Regular Session. Roll Call Vote: Mrs. Keegan – yes; Mr. Pooch – yes; Mr. Cullen – yes.

Mrs. Keegan moved, seconded by Mr. Pooch to adjourn. Vote: all ayes. Meeting adjourned at 10:15 PM.



Chairperson



Fiscal Officer