

**April 3, 2025**

**The Margaretta Township Trustees met on April 3, 2025 at 7:00 PM**

Present were Mr. Pooch, Mr. Cullen and Mr. Bias. The pledge of allegiance was recited

Mr. Bias moved, seconded by Mr. Cullen to approve the minutes from the March 20, 2025 meeting as presented by the Fiscal Officer Robert Day. Vote: all ayes

Mr. Cullen moved, seconded by Mr. Bias to approve and sign the warrants and EFTs submitted for payment by the Fiscal Officer. Vote: all ayes

Mr. Bias moved, seconded by Mr. Cullen to approve the financial reports submitted by the Fiscal Officer. Vote: all ayes

**Barbara Weyer, Village of Castalia:**

Mrs. Weyer reported the planning commission meeting for the new school will be held the end of April.

Mrs. Weyer reported that ODOT will begin the resurfacing of Main Street/Washington Street in the Village after the Cold Creek Festival.

Mr. Weyer offered commentary on the need to replace the Life Packs for the Fire Department.

**Diane Keegan, Township Resident:**

Mrs. Keegan was present as an observer

**Richard Cockrell, Township Resident:**

Mr. Cockrell inquired as to why Bardshar Road was closed for the day. He was informed that an electric pole was down and the County closed the road.

Mr. Cockrell asked Mr. Biglin about crack sealing in cut paved areas. Mr. Biglin explained the process.

**Adam Weeks, Great Lakes Computer Corporation:**

Mr. Weeks discussed issues with Open KM which is the Township's scanning software program. He indicated that documents are visible but not accessible. The cost of support from Open KM, which the Township operates on a very old version, is \$500. Mr. Bias moved, seconded by Mr. Cullen, to approve the expenditure of \$500 to upgrade Open KM. Vote: all ayes.

Mr. Weeks also discussed the outdated equipment and programs the Township currently has in place. He prioritized the items for the Trustees. The highest need is the Server, followed by the Sonic Wall/Router, and then the Scanner. He will have quotes to replace all by the 4/17/25 meeting.

**Chris Schaeffer, Zoning Inspector:**

Mr. Schaeffer reported on the permits that have been issued for new houses in the Township.

**Kelly Ried, Cemetery/ Wreaths Across America:**

Mrs. Ried submitted a buyback of 3 plots in the Venice Cemetery from Doug and Vanessa Zeller. The original cost was \$450. The plots were M-61 #6, #7, & #8. Mr. Bias moved, seconded by Mr. Cullen to buyback the plots from Mr. & Mrs. Zeller at a cost of \$450.00. Vote: all ayes.

**Kerry Jett, Fire Chief:**

Chief Jett reported that he has submitted for a grant from the Mylander Foundation for the Life Pack 35 (from Stryker) which has a cost of \$55,120.00. Mr. Bias moved, seconded by Mr. Cullen, to proceed with the purchase of the Life Pack 35 at a cost of \$55,120.00. Vote: all ayes.

Chief Jett presented the employment application for Rebecca Harris and requested to hire her as a part-time Firefighter/Paramedic effective 4/5/25. Mr. Cullen moved, seconded by Mr. Bias, to approve the hire of Rebecca Harris to a part-time position effective 4/5/25. Vote: all ayes.

Chief Jett requested to promote Chayde Wagner to a full time firefighter contingent on passing the OP&F physical. Mr. Bias moved, seconded by Mr. Cullen, to approve the hire of Chayde Wagner to the vacant full time firefighter position.

Chief Jett discussed the purchasing of 3 sets of bunker gear. Mr. Day recommended a budget discussion with Chief Jett and the Trustees to review the effects of recent purchases.

**Bob Biglin, Road & Cemetery Departments:**

Mr. Biglin reported that he will submit the road projects for the County Infrastructure Grant that has total awards of \$1,000,000 from the County Gas Tax Fund.

Mr. Biglin reported that the cost of the 16' landscape trailer is \$100 higher than originally approved. Mr. Cullen moved, seconded by Mr. Bias to amend the previously approved purchase price from \$3,899 to \$3,999. Vote: all approved. Mr. Biglin reported that the Road Department will be renting a lift from Construction Equipment at a cost of \$550/week to remove the trees on Rogers Road.

**Board Items:**

Mr. Bias presented Resolution 2025-03: A Resolution to appoint Joe Bias to represent the Township for the application of the Erie Metro Parks Grant. Mr. Cullen moved, seconded by Mr. Bias, to approve Resolution 2025-03. Roll Call Vote: Mr. Bias – yes; Mr. Cullen – yes; Mr. Pooch – yes.

Mr. Cullen moved, seconded by Mr. Bias to move to Executive Session to discuss labor negotiations. Vote: all ayes.

Mr. Bias moved, seconded by Mr. Cullen to return to regular session. Vote: all ayes

Mr. Cullen moved, seconded by Mr. Bias to adjourn. Vote: all ayes. Meeting adjourned at 10:35 PM.

  
Chairperson

  
Fiscal Officer