

# ORGANIZATIONAL MEETING

## DECEMBER 28, 2018

**The Margareta Township Trustees met on December 28, 2018 at 1:00 PM**

Present were Mr. Bias, Mr. Pooch, and Mr. Riesterer. The pledge of allegiance was recited.

Mr. Pooch moved, seconded by Mr. Riesterer to move the meeting times in January to January 10, 2019 and January 24, 2019 at 7:00 PM. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Riesterer to approve the change in the Zoning Department hours to Monday: 4-6 PM, Thursday: 11-1 PM, and the 3<sup>rd</sup> Saturday of each month from 10:00 AM to noon. Vote: all ayes

Fiscal Officer Bob Day discussed the upcoming levies for the Township. He will contact the Auditor's office to insure proper timeframes are met and report to the Board at a future meeting.

Mr. Pooch moved, seconded by Mr. Bias to approved the payment to David Perry in the amount of \$200.00 for the use of his mechanical lift for the construction of the salt building. Vote: all ayes (Mr. Riesterer abstained due to his family relationship with Mr. Perry).

### ORGANIZATIONAL ISSUES:

Mr. Bias moved, seconded by Mr. Riesterer to elect Mr. Pooch as Chairman of the Trustees for the 2019 calendar year. Vote: all ayes

Mr. Bias moved, seconded by Mr. Pooch to elect Mr. Riesterer as Vice-Chairman of the Trustees for the 2019 calendar year. Vote: all ayes

Mr. Riesterer moved, seconded by Mr. Pooch to appoint Mr. Riesterer as the representative to the Erie County Council of Governments and Mr. Pooch as the alternate. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Riesterer to appoint Kent Miller as the representative to the Erie County Regional Planning Board and Mike Kuns as the alternate. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Riesterer to appoint the following as cemetery representatives: Castalia Cemetery – Mr. Riesterer; Venice and Graves Cemeteries – Mr. Pooch; and Sandhill Cemetery – Mr. Bias. Vote: all ayes

Mr. Riesterer moved, seconded by Mr. Pooch to appoint Otto Kromer to the Zoning Board for a 5-year term expiring 12/31/2023. Vote: all ayes

Mr. Riesterer moved, seconded by Mr. Pooch to appoint Melissa Hacker as an alternate to the Zoning Board for a 5-year term expiring 12/31/2023. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Riesterer to appoint Mark Stacy to the Zoning Board of Appeals for a 5-year term expiring 12/31/2023. Vote: all ayes

Mr. Riesterer moved, seconded by Mr. Pooch to appoint Tommy Crawford to the Recreational Board for a 5-year term expiring 12/31/2023. Vote: all ayes

Mr. Riesterer moved, seconded by Mr. Pooch to grant authority to the Fiscal Officer to invest any inactive funds in Star Ohio. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Riesterer to set the meeting times and dates for Township Trustee meetings for 2019. The meetings will be scheduled the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month with the General Meeting beginning at 7:00 PM. Vote: all ayes

Mr. Riesterer moved, seconded by Mr. Pooch to grant authority to the Fiscal Officer to request advances from the Erie County Auditor as the need arises. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Riesterer to grant authority to the Fiscal Officer to amend the appropriations as needed. Vote: all ayes

Mr. Riesterer moved, seconded by Mr. Pooch to set the temporary appropriations for the first quarter of 2019. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Riesterer that any travel or otherwise necessary expenses incurred by the Trustees, Fiscal Officer or otherwise authorized personnel expressly for Township business outside the Township limits, including members attending the Township Association Winter and Summer Conventions be allowed upon surrendering an account for expenses for such Township travel. The amount of the mileage reimbursement will be .50 per mile or the federal government standard mileage deductible rate (see IRS Publication 463). Vote: all ayes

Mr. Riesterer moved, seconded by Mr. Pooch to appoint the incoming Chairman (Mr. Pooch) and Vice-Chairman (Mr. Riesterer) to the Firefighters Indemnity Board. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Riesterer to establish the copying cost at .15 per page. Vote: all ayes

Mr. Riesterer moved, seconded by Mr. Pooch to approve the Trustee's compensation as a salary equivalent to 200 times the daily rate paid on a monthly basis. Vote: all ayes

Mr. Riesterer moved, seconded by Mr. Pooch to appoint the following to the Records Retention Committee for a 1-year term to expire on 12/31/2019: (Timothy Riesterer, Robert Day, Brenda Ried, Barbara Sessler, and Thomas Johnson). Vote: all ayes

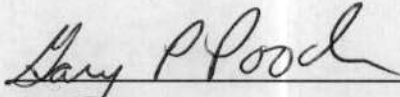
Mr. Riesterer moved, seconded by Mr. Pooch to renew the annual contract with Dr. Patrick Tupa for services as the Fire Department Medical Director for the period of 1/1/2019 to 12/31/2019. Vote: all ayes

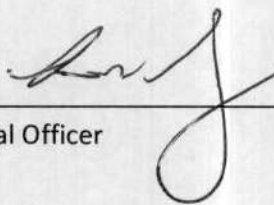
Mr. Pooch moved, seconded by Mr. Riesterer to allow the Trustees and the Fiscal Officer to be included in the Township medical insurance plans for the year of 2019. Vote: all ayes

Mr. Riesterer moved, seconded by Mr. Pooch to establish a Financial Review/Audit Committee consisting of all elected Township officials. Vote: all ayes

Mr. Riesterer moved, seconded by Mr. Pooch to approve the pay rates for the Zoning Board, Zoning Board of Appeals, and Park Board at a rate of \$25.00/meeting, for the Zoning Inspector at a salary of \$500.00/monthly, and for the Assistant Zoning Inspector at a salary of \$350.00/monthly. Vote: all ayes

Mr. Riesterer moved, seconded by Mr. Pooch to adjourn. Vote: all ayes. Meeting adjourned at 2:15 PM

  
Chairperson

  
Fiscal Officer