

MARGARETTA TOWNSHIP

ROAD & CEMETERY FULLTIME JOB DESCRIPTION

Margaretta Township is a drug-free and nicotine-free workplace and an Equal Opportunity Employer. Employees are subject to random drug and alcohol testing.

Margaretta Township does not discriminate based on race, color, national origin, sex, religion, age or disability status in employment or the provision of services.

APPLICANT MUST BE ABLE TO:

- Demonstrate reliability through references
- High School Graduation or equivalent
- 2 years equipment operating experience preferred
- Margaretta Township resident preferred
- Present a valid minimum Class A Ohio Commercial Driver's license, preferred but we will accept Class B. Applicant must have a driving record that is insurable and approved by the Township insurance
- Take direction and work well with others
- Pass pre-employment testing (drug and alcohol screening) and pass a criminal background check

ILLUSTRATIVE DUTIES:

(The duties listed below are intended to illustrate various work functions including but not necessarily limited to those which may be required to be performed under this classification):

- Operate township vehicles including a pick-up truck, snowplow, back-hoe, lawnmower, mini excavator, road mower, paver, roller and chipper and other various types of equipment safely and efficiently
- Assist in maintaining the cemetery grounds by mowing, weeding, spraying, installation of monuments and any other general maintenance
- Perform general road maintenance such as paving of roads, ditch work, tree trimming, crack sealing

NECESSARY SKILLS, KNOWLEDGE, AND ABILITIES: (at the time of filing application)

- Ability to understand and follow oral and written instructions
- Ability and willingness to perform physical labor for extended periods of time
- Work overtime on demand any day or night as needed under adverse weather conditions
- Ability to develop and maintain effective working relationships with associates, supervisors, and the general public
- Applicant should have mechanical skills and ability to weld and other general shop knowledge

APPLICATIONS AVAILABLE ON *MARGARETTATWP.ORG* AND SHOULD BE MAILED TO *MARGARETTA TWP ROAD DEPARTMENT, PO BOX 278, CASTALIA, OH 44824* OR EMAILED TO: BBIGLIN@MARGARETTATWP.ORG

APPLICATIONS WILL BE REVIEWED ON NOVEMBER 3, 2023