

July 17, 2025

**The Margaretta Township Trustees met on July 17, 2025 at 1:00 PM**

Present were Mr. Pooch, Mr. Cullen and Mr. Bias. The pledge of allegiance was recited

Mr. Bias moved, seconded by Mr. Cullen to approve the minutes from the July 3, 2025 meeting as presented by the Fiscal Officer Robert Day. Vote: all ayes

Mr. Cullen moved, seconded by Mr. Bias to approve and sign the warrants and EFTs submitted for payment by the Fiscal Officer. Vote: all ayes

Mr. Bias moved, seconded by Mr. Cullen to approve the financial reports submitted by the Fiscal Officer. Vote: all ayes

**Richard Cockrell, Township Resident:**

Mr. Cockrell was present as an observer.

**Mark Stacy, Township Resident:**

Mr. Stacy was present as an observer.

**Dean Gasser, Captain – Margaretta Township Fire Department/Township Resident:**

Mr. Gasser was present as an observer.

**Barb Weyer, Village of Castalia - Council President:**

**Jim Johnson, Village of Castalia – Mayor:**

Mrs. Weyer and Mr. Johnson discussed the Safer Route to Schools program and will develop a Safe Travel Plan. They will also establish a steering committee to assist in oversight of the project one the new school is constructed.

**Chris Schaeffer, Zoning Inspector:**

Mr. Schaeffer reported that Phase 2 engineering of the PUD in Bay Bridge is underway.

**Katie Maloney, Zoning Compliance Officer:**

Mrs. Maloney was not in attendance.

**Kerry Jett, Fire Chief:**

Chief Jett requested to hire Rebecca Harris as a full time firefighter/medic effective 7/26/2025. Mr. Cullen moved, seconded by Mr. Bias to approve the hire of Rebecca Harris as a Class B firefighter/medic pending the submission of all appropriate paperwork. Vote: All ayes.

Chief Jett reported that the received grants of \$1,200 from Ohio Department of Commerce for CPR equipment and \$1,000 from OTARMA for safety equipment.

**Bob Biglin, Road & Cemetery Departments:**

Mr. Biglin reported that the MS4 – Ohio EPA Audit is scheduled for the end of July. He will work with Jim Johnson (50/50 Water) on the audit.

Mr. Biglin informed the Board that the bill from Morton Salt for the 2024/2025 season was finally received. The total of \$13,837.10 will be split 70/30 with the Village of Castalia.

Mr. Biglin reported that the Township collected 71.099 tons of tires at the recent recycling days. The total cost to Liberty Recycling was \$22,114.50 and this will be reimbursed by the County.

Mr. Biglin reported that the parts for the Alamo Road Mower will be delivered by the end of July. Polen Equipment will handle the repairs.

Mr. Biglin reached out to Architect Dan Fredrick regarding the plans for a proposed new maintenance building. Mr. Fredrick continues to develop the plans.

**Board Items:**

Mr. Day presented Resolution 2025-03: A Resolution to identify the necessity for a new 1.0 mill levy for Fire and EMS services. Mr. Cullen moved, seconded by Mr. Bias to approve Resolution 2025-03. Roll Call Vote: Mr. Bias – yes; Mr. Cullen – yes; Mr. Pooch – yes.

Mr. Day presented Resolution 2025-04: A Resolution to identify the necessity for the renewal of the .25 mill levy for Park and Recreation services. Mr. Cullen moved, seconded by Mr. Bias to approve Resolution 2025-04. Roll Call Vote: Mr. Bias – yes; Mr. Cullen – yes; Mr. Pooch – yes.

Mr. Day presented the Intergovernmental Agreement with Erie County regarding the distribution/receipt of funds (not to exceed \$111,111.11) from the Gas Tax Fund. Mr. Cullen moved, seconded by Mr. Bias to approve the Intergovernmental Agreement with Erie County. Vote: all ayes.

Mr. Bias moved, seconded by Mr. Cullen to move to Executive Session for the purpose of Personnel Issues to consider employment and/or promotion of a public employee. Roll Call Vote: Mr. Bias – yes; Mr. Cullen – yes; Mr. Pooch – yes.

Mr. Cullen moved, seconded by Mr. Bias to return to Regular Session. Roll Call Vote: Mr. Bias – yes; Mr. Cullen – yes; Mr. Pooch – yes.

Mr. Bias moved, seconded by Mr. Cullen to approve the promotion of Firefighters Matthew Stacy, Daniel Maloney, and Robert Street to Lieutenant effective 7/26/25 with a 1-year probation. Vote: all ayes.

Mr. Bias moved, seconded by Mr. Cullen to schedule a Special Meeting on 7/24/25 at 10:00 AM to determine to proceed on the Fire/EMS and Park/Recreation levies. Vote: all ayes.

Mr. Bias moved, seconded by Mr. Cullen to adjourn. Vote: all ayes. Meeting adjourned at 12:20 PM.

  
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Chairperson

  
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Fiscal Officer