

The Margaretta Township Trustees met on April 2, 2026 at 7:00 PM

Present were Mr. Pooch, Mr. Cullen and Mrs. Keegan. The pledge of allegiance was recited

Mr. Pooch moved, seconded by Mrs. Keegan to approve the minutes from the March 19, 2026 meeting as presented by the Fiscal Officer Robert Day. Vote: all ayes

Mrs. Keegan moved, seconded by Mr. Pooch to approve and sign the warrants and EFTs submitted for payment by the Fiscal Officer. Vote: all ayes

Mr. Pooch moved, seconded by Mrs. Keegan to approve the financial reports submitted by the Fiscal Officer. Vote: all ayes

Nick Lawson/Joe Rose/Andrea Meyers/Diane Smith, Homegardner Road Residents:

As interested parties with concerns of alleviating the flooding on Homegardner Road near their properties, they discussed various issues and requested answers/solutions to the problems. Bob Biglin from the Road Department will have Franklin Sanitation camera the old clay tile to look for obstruction. Based on the result of the camera shots, a determination will be made on what action to take.

Cody Jarrett, Township Resident:

Mr. Jarrett requested to have a 'slow down' sign posted on Homegardner Road at the curve near his home. He was referred to the County Sheriff's office as they determine the speed limits on roads in the county and the placement of signage.

Richard Cockrell, Township Resident:

Mr. Cockrell inquired as to who is responsible for the cleaning of the catch basins in the Township. He was informed it was the responsibility of the Township Road Department. He also extended his appreciation to the Fire/EMS Department for the work that they do and the assistance they offer.

Barbara Weyer, Village of Castalia:

Mrs. Weyer inquired if the Township puts out dumpsters for spring clean-up. She was informed that dumpsters are not available, but an area for leaves/yard waste is being developed and further information will be provided as it progresses.

John Schaeffer, Township Resident/Park Board Member:

Mr. Schaeffer reported that the pricing from North Coast for fertilizer is acceptable. He will continue to monitor pricing for various products used at the park and shop for better pricing.

Mark Stacy, Township Resident:

Mr. Stacy was in attendance as an observer.

Katie Maloney, Zoning Compliance Officer:

Mr. Cullen presented the resignation of Katie Maloney, Zoning Compliance Officer. Mr. Pooch moved, seconded by Mrs. Keegan to accept the resignation of Mrs. Maloney effective 4/1/26. Vote: all ayes.

Chris Schaeffer, Zoning Inspector:

Mr. Schaeffer reported that 202 Center Street (Sunny Meade) was having work on the property without zoning permits. They did get the needed permits on 4/2 and will work with John Zimmerman to secure the proper building permits. The Zoning Board of Appeals will meet on 4/20/26 to discuss a conditional use permit for property in the Quarry Lakes Business Park.

Mr. Schaeffer discussed issues at the Edgewater Mobile Home Park in Whites Landing. Sheriff Sigsworth reported there were a number of incidents regarding the inability of EMTs to enter the building. This issue will be referred to the Ohio Department of Commerce and the Erie County Health Department. Mr. Cullen will handle the inquiries.

Kerry Jett, Fire Chief:

Chief Jett discussed the status of MT#142. He reported that the wrap on the truck is complete and that radios/lights still need to be installed.

Chief Jett reported that MT#121 is in need of a brake module. He presented a quote from Ohio Diesel for parts/installation. He will continue purchasing parts separately and possibly have Ralph's Garage install. In the interim, Mr. Pooch moved, seconded by Mrs. Keegan to approve repairs at a cost not to exceed \$8,300. Vote: All ayes.

Chief Jett reported that Rob Street, Dan Maloney, and Matt Stacy have been moved out of probationary status and into permanent status officers in the department.

Chief Jett requested to hire Joel Bermudez as full time permanent firefighter/medic. Mrs. Keegan moved, seconded by Mr. Pooch to approve the hire of Joel Bermudez upon completion of OP&F paperwork and physical. Vote: all ayes.

Bob Biglin, Road & Cemetery Departments:

Mr. Biglin presented and discussed updated rules and regulations for the Township Cemeteries. Mrs. Keegan moved, seconded by Mr. Pooch to approve the updated rules and regulations for Township Cemeteries. Vote: all ayes.

Mr. Biglin reported that he has submitted a total of \$208,000 of proposed roadwork in the Township for 2026 to the County Engineer in hopes of securing the Gas Tax Grant of \$111,111.11 from the County.

Mr. Biglin informed the Board that the Road Department is prepping an area on the new property for an asphalt pad to put the composting site on.

Mr. Biglin announced that Xander Bohn has passed his CDL test and is now certified to operate all Township equipment.

Board Items:

Mr. Biglin, on behalf of the Park Board reported that they will be purchasing netting for the ballfield at the Board of Education office at a cost of \$6,366 and will use monies from the Erie Metro Park Grant to secure the purchase. He also reported the proposed purchase of lime, Advanced Dry, fence caps, and portable fuel tanks.

Mr. Day reported that the Union has been invited to attend the 4/16/26 meeting to discuss insurance per contract.

Mrs. Keegan moved, seconded by Mr. Pooch, to accept the resignation of Robert Maschari as a part-time firefighter/medic effective 4/2/26. Vote: all ayes.

Mr. Pooch presented a quote from Damschroder Roofing for roof repairs at the fire station. Potential cost is \$64,155.45.

Mr. Pooch will seek other quotes.

Mr. Pooch moved, seconded by Mrs. Keegan, to approve the contract with Food Dugout LLC for the operation of the concession stand at Lions Park for 2026 at a cost of \$1,000. Vote: all ayes.

Mr. Pooch moved, seconded by Mrs. Keegan to move to Executive Session for the purposes of discussing personnel and legal matter. Roll Call Vote: Mrs. Keegan – yes; Mr. Pooch – yes; Mr. Cullen – yes.

Mrs. Keegan moved, seconded by Mr. Pooch to return to regular session. Roll Call Vote: Mrs. Keegan – yes; Mr. Pooch – yes; Mr. Cullen – yes.

Mr. Day discussed the current status of the Fire Chief search. The Ohio Fire Chief's Association has begun the process of the search and the agreement has been signed by the Trustees.

The Trustees determined an interim chief is necessary after the departure of Chief Jett as the search will be ongoing and a new chief will not have been selected. Mr. Pooch moved, seconded by Mrs. Keegan to appoint Lt. Robert Street as Interim Fire Chief effective 5/1/26. Vote: all ayes. The interim salary for Mr. Street will be determined at a later date.

Mr. Day discussed the concerns of having the Erie County Budget Commission review the current levy collections and compare them to annual expenditures. He cited the lack of proposed projects/spending of the Park Board as that fund continues to build. A Park Board meeting is scheduled for 4/20/26 and Mr. Day will attend to review the budgetary concerns with the Park Board. He encouraged the Trustees to join.

Mr. Pooch moved, seconded by Mrs. Keegan to adjourn. Vote: all ayes. Meeting adjourned at 10:20 PM.


Chairperson


Fiscal Officer