

March 20, 2025

The Margaretta Township Trustees met on March 20, 2025 at 10:00 AM

Present were Mr. Pooch, Mr. Cullen and Mr. Bias. The pledge of allegiance was recited

Mr. Bias moved, seconded by Mr. Cullen to approve the minutes from the March 6, 2025 meeting as presented by the Fiscal Officer Robert Day. Vote: all ayes

Mr. Cullen moved, seconded by Mr. Bias to approve and sign the warrants and EFTs submitted for payment by the Fiscal Officer. Vote: all ayes

Mr. Bias moved, seconded by Mr. Cullen to approve the financial reports submitted by the Fiscal Officer. Vote: all ayes

Barbara Weyer, Village of Castalia:

Mrs. Weyer was present as an observer

Chris Schaeffer, Zoning Inspector:

Mr. Schaeffer reported that clean-up is under way at the old Stone Gate Motel on Tiffin Avenue.

Mr. Schaeffer reported that four permits have been issued for new houses in the Township.

Mr. Schaeffer discussed the progress on the Eagles Nest PUD in Bay Bridge.

Katie Maloney, Zoning Compliance Officer:

Mrs. Maloney reported that she sent three violation letters and will follow-up on the progress.

Mrs. Maloney continues to review the Property Code Maintenance Book.

Kelly Ried, Cemetery/ Wreaths Across America:

Mrs. Ried reported on the WiFi issues at the fire station. Great Lakes resolved the issue. The Trustees requested to have a Great Lakes representative at the April 4th meeting.

Mrs. Ried reported that work has begun on planning for the Memorial Day program.

Mrs. Ried provided an update on the Wreaths Across America program. To date we have collected enough to purchase 2,716 wreaths. That covers all of 2025, 2026, and a portion of 2027.

Mr. Bias presented Resolution 2025-02: A Resolution to enter into an agreement with Sand Hill Cemetery to provide cemetery services for 2025. Mr. Bias moved, seconded by Mr. Cullen to approve Resolution 2025-02. Roll Call Vote: Mr. Bias – yes; Mr. Cullen – yes; Mr. Pooch – yes.

Kerry Jett, Fire Chief:

Chief Jett presented a quote for Life Pack 35 (from Stryker) for \$55,693.25 and has submitted for grants to assist in the cost. The Trustees tabled the purchase until a future meeting.

Bob Biglin, Road & Cemetery Departments:

Mr. Biglin reported that trees on Rogers Road need to be removed. He will seek a quote from Bay Area Tree Care as well as the price for a lift to have the Road Department perform the work.

Mr. Biglin discussed the Village Hill Estates drainage project and the possibility of getting additional funding from the county for cost overruns.

Mr. Biglin discussed in-vitro-fertilization burial. It was determined that a burial permit must be issued for that type of burial to be permitted in any of our cemeteries.

Mr. Biglin presented proposed roadwork for 2025. He will continue to update the Trustees.

Mr. Biglin presented pricing for landscape trailer replacement. The costs from USA Trailers are: 16' trailer/\$3,899; 18' trailer/\$4,499; 20' trailer/\$4,699. Mr. Cullen moved, seconded by Mr. Bias to purchase the 16' trailer from USA trailer at a cost of \$3,899. Vote: all ayes.

Mr. Bias moved, seconded by Mr. Cullen to declare the current 16' trailer as surplus and put it out for sealed bids to be opened at the May 1st meeting. Vote: all ayes.

Mr. Biglin reported that Kriemes Paving will fix the issues with the paving/stripping on the parking lot at Lions Park.

Board Items:


Mr. Bias reported that he will submit for the Erie Metro Parks Grant to cover the cost of two water dispensers (\$4,500) and fencing/rope for the parking lot. These expenses will cover the \$10,000 grant.

Mr. Cullen moved, seconded by Mr. Bias to approve the lease contract with Food Dugout LLC for the concession stand for 2025 at \$1,000. Vote: all ayes.

Mr. Bias reported that the ECTA Christmas gathering will be hosted by Margaretta Township on 12/11/25 at the UAW Hall on Bardshar Road.

Mr. Day discussed the current budgetary concerns. He recommended only minimal spending until the 1st half real estate tax settlement arrives early in April.

Mr. Cullen moved, seconded by Mr. Bias to adjourn. Vote: all ayes. Meeting adjourned at 12:15 PM.


Chairperson


Fiscal Officer