

January 2, 2025

**The Margaretta Township Trustees met on January 2, 2025 at 7:00 PM**

Present were Mr. Pooch, Mr. Cullen and Mr. Bias. The pledge of allegiance was recited

Mr. Cullen moved, seconded by Mr. Bias to approve the minutes from the December 19, 2024 meeting as presented by the Fiscal Officer Robert Day. Vote: all ayes

Mr. Bias moved, seconded by Mr. Cullen to approve the minutes from the 2025 Organizational Meeting as presented by the Fiscal Officer Robert Day. Vote: all ayes

Mr. Cullen moved, seconded by Mr. Bias to approve and sign the warrants and EFTs submitted for payment by the Fiscal Officer. Vote: all ayes

Mr. Bias moved, seconded by Mr. Cullen to approve the financial reports submitted by the Fiscal Officer. Vote: all ayes

**Dean Gasser, Fire Department Captain:**

Mr. Gasser raised concerns over the duplicate address in Sandusky/Margaretta Township. Specifically the north end of Maple Avenue. This issues has been discussed previously as there are similar address on Maple Avenue in Sandusky and Maple Avenue in Margaretta Township. The Trustees have been informed that this is a Post Office issue and the Township has no authority to make changes.

**Bob Biglin, Road & Cemetery Departments:**

Mr. Biglin discussed whether or not these is need for the Road Department employees to be listed as 'safety sensitive' positions. Mr. Biglin reached out to OTARMA to determine if there was any liability issues and was informed the Road Department employees do not have to be listed as safety sensitive. He will review the drug-free workplace policy to determine the chain of command.

Mr. Biglin discussed the implementation of the brine system. He will continue to work with the provider to have the system ready to go in the near future.

**Chris Schaeffer, Zoning Inspector:**

Mr. Schaeffer was not in attendance.

**Kerry Jett, Fire Chief:**

Chief Jett reported that Captain Dan Minor's last official date of service will be January 5, 2025.

**Board Items:**

Mr. Bias discussed the proposed IT Services provider. Mr. Cullen moved, seconded by Mr. Bias to proceed with Great Lakes IT Services as the selection to provide IT Services to the Township. Vote: all ayes

Mr. Bias discussed putting an addition on the Lions Park storage building. He will seek the names of builders for future quotes.

Mr. Day presented Resolution 2025-01: A Resolution to approve Permanent Appropriations for calendar year 2025 not to exceed \$3,619,550.75. Mr. Bias moved, seconded by Mr. Cullen to approve Resolution 2025-01. Roll Call Vote: Mr. Bias – yes; Mr. Cullen – yes; Mr. Pooch – yes.

Mr. Pooch requested that a budget review of the Road/Cemetery Department take place during the January 16, 2025 meeting.

Mr. Day presented the current wage structure for non-union employees. The wages were reviewed by the Trustees with the following recommendations for pay increases: Fire Chief Jett to \$78,000/year; Road Superintendent Robert Biglin to \$70,000/year; Matthew Studer to \$27.00/hour; Caleb Lane to \$24.00/hour; Brenda Ried to \$18.50/hour; Kelly Ried to \$18.00/hour; the part-time snow plow drivers to \$18.50/hour; and the starting rate of pay for summer help to \$11.50/hour. Mr. Bias moved, seconded by Mr. Cullen to approve the recommended pay increases. Vote: all ayes

Mr. Cullen moved, seconded by Mr. Bias to adjourn. Vote: all ayes. Meeting adjourned at 9:20 PM.

  
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Chairperson

  
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Fiscal Officer