May 21, 2026

The Margaretta Township Trustees met on May 21, 2026 at 10:00 AM

Present were Mr. Pooch and Mr. Cullen. Mrs. Keegan was excused. The pledge of allegiance was recited

Mr. Pooch moved, seconded by Mr. Cullen to approve the minutes from the May 7, 2026 meeting as presented by the Fiscal Officer Robert Day. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Cullen to approve and sign the warrants and EFTs submitted for payment by the Fiscal Officer. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Cullen to approve the financial reports submitted by the Fiscal Officer. Vote: all ayes

Bid Opening for 2013 GMC Pickup Truck and Meyer Snow Plow:

At 10:10 AM the sealed bids were opened as publically advertised. There was only one bid submitted for each of the items listed for sale. The lone bid for the 2013 GMC Sierra Pickup Truck was submitted by Edward Barnard in the amount of $10,200 and the lone bid for the snow plow was submitted by Mark Stacy in the amount of $453. Mr. Pooch moved, seconded by Mr. Cullen to accept the bids submitted. Vote: all ayes. Mr. Day will contact the successful bidders.

Barbara Weyer, Village of Castalia:

Mrs. Weyer reported that the speed limit in front of the new school will be reduced from 50 mph to 35 mph once the new school opens.

Mrs. Weyer provided an updated copy of the maintenance agreement between the Village of Castalia and the Township. The contract will once again be for a three year period. The Board will review the contract prior to signing.

Kelly Ried, Township Administrative Assistant:

Mrs. Ried provided an update on the Open KM program for records retention. There is a training session scheduled for 5/22/26.

Mrs. Ried updated the Board on the Memorial Day program. Flags will be placed on Saturday 5/23/26.

John Schaeffer, Township Resident/Park Board Member:

Mr. Schaeffer discussed upgrades to the Park along with quotes for each from Titus Zimmerman. The upgrades include:

- Ceiling/soffit/gutters for the pavilion. ($5,326.03/materials plus $3,000/labor)
- Building addition – 20'x40' ($27,686/materials plus $13,000/labor)
- Roll-up doors on pavilion ($9,662.61/materials plus $1,500/labor)

The Board requested additional quotes which John will obtain.

Mr. Schaeffer provided additional information on the status of field C drainage issues. Bob Biglin will have the drainage tile scoped with a camera to test for blockage.

Chris Schaeffer, Zoning Inspector:

Mr. Schaeffer discussed who is responsible for determining property lines. He indicated it was the property owners that are responsible.

Mr. Schaeffer submitted his resignation effective 6/30/26 and provided a contingency if someone needed to be trained subsequent to that date. Mr. Pooch moved, seconded by Mr. Cullen to accept the resignation effective 6/30/26. Vote: all ayes.

Robert Street, Interim Fire Chief:

Chief Street reported that MT#122 has an oil leak. He will seek quotes for the repairs.
Chief Street reported that he continues to receive applications for part time medics and will have recommendations for hire to the Board in the future.
Chief Street indicated that the Fire Inspectors on staff will continue to obtain required training.
Chief Street will attend a training session on 6/23/26 with MediCount to review EMS billing processes. Mr. Day will also attend.

Bob Biglin, Road & Cemetery Departments:

Mr. Biglin presented two applications for summer help and recommended the hiring of Jake Boggs and Angela Saxer.
Mr. Pooch moved, seconded by Mr. Cullen to approve the hire of Jake Boggs and Angela Saxer as summer help effective 5/25/26 and an hourly rate of $12.00 pending the submission of all appropriate paperwork. Vote: all ayes.
Mr. Pooch moved, seconded by Mr. Cullen to increase the rate of pay for Rickie Schellhammer to $16.50/hour. Vote: all ayes.
Mr. Biglin presented plans for signature to the Board for the resurfacing projects for 2026. Those projects include: Rockwood/Briarcrest; Maple Avenue (between Miller Road and Parker Road); and Parker Road (from Billings Road to Graves Farm). Those plans will be presented to the Erie County Engineer.
Mr. Biglin discussed the need for a new entry door at the cemetery office as well as putting a new garage door in the maintenance building. He will get quotes for each.

Board Items:

Mr. Cullen reminded all the ECTA summer meeting is scheduled for 6/11/26 and all RSVPs need to be returned soon.
Mr. Cullen requested that all meeting minutes be placed on the website after each meeting.
Mr. Day presented Resolution 2026-08: A Resolution declaring the necessity to put a 2.0 mill renewal levy for the Fire Department operations on the November 2026 ballot. Mr. Pooch moved, seconded by Mr. Cullen to approve Resolution 2026-08. Roll Call Vote: Mr. Pooch – yes; Mr. Cullen – yes.

Mr. Pooch moved, seconded by Mr. Cullen to adjourn. Vote: all ayes. Meeting adjourned at 11:20 AM.

Edward Cullen

Chairperson

Fiscal Officer