

November 16, 2023

**The Margaretta Township Trustees met on November 16, 2023 at 7:00 PM**

Present were Mr. Bias, Mr. Pooch, and Mr. Riesterer. The pledge of allegiance was recited.

Mr. Pooch moved, seconded by Mr. Bias to approve the minutes from the November 2, 2023, meeting as presented by Fiscal Officer Robert Day. Vote: all ayes

Mr. Bias moved, seconded by Mr. Pooch, to approve and sign the warrants and EFTs submitted for payment by the Fiscal Officer. Vote: all ayes

Mr. Pooch moved, seconded by Mr. Bias, to approve the financial reports submitted by the Fiscal Officer. Vote: all ayes

**Ed Cullen, Newly Elected Trustee for Margaretta Township Trustee:**

Mr. Cullen was present as an observer.

**Chris Schaeffer, Zoning Inspector:**

Mr. Schaeffer reported that the Kendra Didion Conditional Use permit hearing will be held on Monday, November 20, 2023, at ~~6:30~~pm instead of ~~7:00~~pm.

Mr. Schaeffer reported the Britton property can tie into the sewer drain in front of the Suggitt property.

**Bob Biglin, Road & Cemetery Department:**

Mr. Biglin presented vacation requests for Caleb Lane and Matt Studer. Mr. Bias moved, seconded by Mr. Pooch, to approve 8 hours vacation for Caleb Lane and 32 hours for Matt Studer. Vote: all ayes  
Mr. Biglin reported the Recreation Dept gator will arrive approximately February 19, 2023 and the Road Dept. gator should arrive approximately January 24, 2023.

Mr. Biglin reported he has reached out to Balconi Monument with no response regarding the columbarium and grant status. He will follow up with Brett Ninke in person.

Mr. Biglin updated the Trustees on a change in the foundation size. Currently the foundation requires a 3" margin around the base of a monument. As our current inventory is depleted, a 3" margin will be applied to all sides except the front where a 6" margin will be applied. This will allow more room for families to place mementos, therefore keeping them off the ground for more efficient maintenance.

Mr. Biglin reported that we once again had road signs stolen but they've all been replaced and reported to the Sheriff.

Mr. Biglin reported the yard waste has been a success with 27 dumpsters chipped resulting in 8 loads of chips and 6 loads of yard waste taken to Corso's.

Mr. Biglin has received 7 applications for the Road & Cemetery position but not all have CDLs. It was agreed to interview the 4 township residents first. Interviews will be scheduled for November 28<sup>th</sup> beginning at 5:30 pm, allowing 30 minutes for each interview.

Mr. Biglin reported the township was awarded 88 points on the recent grant application. It was agreed to discuss this further at the county township meeting in December.

Mr. Biglin reported on the progress of the Rec department waterline project. Mr. Bias will provide the permit to the Margaretta Board of Education for their review.

Mr. Biglin reported he will meet with Jeff Diamond on Monday, November 20<sup>th</sup> to discuss BWC policies.

Mr. Biglin reported the 21 trash cans have arrived that were purchased with grant dollars.

**Thomas Johnson, Fire Chief:**

Chief Johnson reported the door locks at the Township Hall need to be replaced at a cost of \$387.45 to \$458.95.

Mr. Bias moved, seconded by Mr. Pooch, to purchase the new locks for the Township Hall, not to exceed \$500. Vote: all ayes

Chief Johnson asked that 419-684-5686 be placed on auto attendant to prevent unnecessary calls. Chief Johnson will check into it and report at the next meeting.

Chief Johnson updated the BWC grant for Truck 122's hard cover. The total cost of the bed cover will be \$6916.76 of which the grant will cover \$5187.57, leaving a balance of \$1729.19.

Mr. Pooch moved, seconded by Mr. Bias, to approve the purchase of the rigid hose bed cover for Truck 122 at a cost not to exceed \$1729.19. Vote: all ayes

Chief Johnson recommended the hire of Zach Street.

Mr. Bias moved, seconded by Mr. Pooch, to hire Zach Street as a paid on-call Firefighter effective when the paperwork is complete at the rate of \$18.00/hour. Vote: all ayes.

Chief Johnson provided updates on several equipment maintenance schedules. The water pump on the tanker engine failed and the unit had to be towed from a grass fire site. The cost is \$1100 plus towing. The Chief's vehicle is going in next for oil change, tires, etc. The tires on Pick Up truck #142 were replaced at a cost of \$1162.

**Board Items:**

Mr. Bias reported the township luncheon is scheduled for December 22, 2023 at noon.

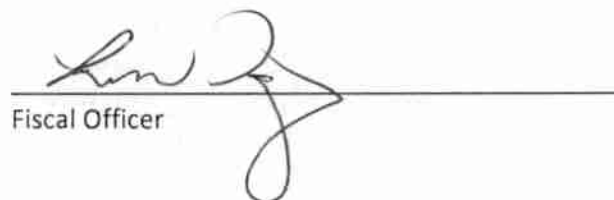
All trustees congratulated Mr. Cullen on his recent election to township trustee and Chief was asked to get an email set up for him.

The Erie County Township Association meeting is scheduled for December 14<sup>th</sup>, 2023 where Mr. Cullen will be sworn in.

Matt Stacy asked for status of the AARPA grant. Mr. Riesterer responded that it was still being looked into.

Mr. Pooch moved, seconded by Mr. Bias to adjourn. Vote: All ayes. Meeting adjourned at 8:47PM.

  
Chairman

  
Fiscal Officer