

January 6, 2026

**The Margaretta Township Trustees met on January 6, 2026 at 7:00 PM**

Present were Mr. Pooch, Mr. Cullen and Mrs. Keegan. The pledge of allegiance was recited

Mr. Pooch moved, seconded by Mrs. Keegan to approve the minutes from the December 18, 2025 meeting as presented by the Fiscal Officer Robert Day. Vote: all ayes

Mr. Pooch moved, seconded by Mrs. Keegan to approve and sign the warrants and EFTs submitted for payment by the Fiscal Officer. Vote: all ayes

Mr. Pooch moved, seconded by Mrs. Keegan to approve the financial reports submitted by the Fiscal Officer. Vote: all ayes

**Barbara Weyer, Village of Castalia:**

Mrs. Weyer welcomed Diane Keegan as the new Trustee and expressed her appreciation to Mr. Biglin and the Road Department for their efforts on the roads in the Village.

**Dean Gasser, Fire Department Captain:**

Mr. Gasser was in attendance as an observer.

**Chris Schaeffer, Zoning Inspector:**

Mr. Schaeffer discussed the progress with the cleanup at the PUD in Bay Bridge.

Mr. Schaeffer informed the Board that a Zoning Board meeting will take place on Monday 1/12/26 at 7:00 PM to discuss the issue of short term rentals in the Township.

**Katie Maloney, Zoning Compliance Officer:**

Mrs. Maloney was not in attendance.

**Kerry Jett, Fire Chief:**

Chief Jett discussed the issues with MT#100 and future plans for the vehicle. He will talk with Matt Studer to possibly perform a maintenance check to see how extensive the damage to the engine is.

Bob Day provided an update on the status of the new truck purchase from Valley Truck Center. The price of \$50,737 has been agreed to and required paperwork will be submitted.

Chief Jett reported that the snow plow attached to the grass fire truck is in need of repair. He will seek quotes for repair and replacement.

Chief Jett reported that the VFW in Sandusky donated \$10,000 to the Fire Department for the purchase of equipment.

Chief will use the funds for the replacement of outdated bunker gear.

**Bob Biglin, Road & Cemetery Departments:**

Mr. Biglin reported that he submitted an order for an additional 300 tons of salt.

Mr. Biglin discussed the repairs made to the brine system.

Mr. Biglin submitted updated rules & regulations for the cemeteries. Mr. Pooch moved, seconded by Mrs. Keegan to approve the updated changes. Vote: all ayes.

Mr. Cullen requested to have the remaining leaves in the cemetery picked up. Mr. Biglin will get that scheduled.

Mr. Biglin reported that the leach system for the Donald Kuns property is partially on Township land. He recommended that an easement or agreement of some sort be drafted to avoid future issues. He will contact the Prosecutor's Office.

Mr. Biglin scheduled a meeting for Tuesday 1/13/26 at 9:00 AM with Republic Services to address the excessive contamination fees levied on the township when the recycle dumpsters are picked up.

Mr. Biglin requested to have Dean Gasser added to the snow plow roster. Mr. Gasser is currently a full time firefighter for the Township. Mr. Day will verify with the Auditor's Office to verify that this is permissible.

**Board Items:**

Mr. Cullen recommended that each Board (Zoning, Zoning Appeals, and Park) schedule their own meetings as needed and publish those meeting times when determined. All Board members agreed.

Mrs. Keegan moved, seconded by Mr. Pooch to move to Executive Session for the purposes of personnel matters and to discuss pending legal issues. Roll Call Vote: Mrs. Keegan – yes; Mr. Pooch – yes; Mr. Cullen – yes.

Mrs. Keegan moved, seconded by Mr. Pooch to return to Regular Session. Roll Call Vote: Mrs. Keegan – yes; Mr. Pooch – yes; Mr. Cullen – yes.

Mr. Day submitted proposed pay increases for non-bargaining unit employees to the Trustees for consideration. Mr. Pooch moved, seconded by Mrs. Keegan to approve the following pay increases for non-bargaining unit employees for the calendar year of 2026 effective 1/3/2026: Fire Chief Kerry Jett - \$80,000/annually; Robert Biglin, Road Superintendent - \$73,000/annually; Matt Studer - \$28.00/hour; Caleb Lane - \$\$25.00/hour; Marc Shupe - \$19.00/hour; Brenda Ried - \$19.00/hour; Kelly Ried - \$18.50/hour; Snow Plow Drivers - \$19.00/hour; Summer Help - \$11.75/hour (starting rate of pay); and Board Members - \$50.00/meeting. Vote: all ayes.

Mr. Day submitted Resolution 2026-01: A Resolution approving Permanent Appropriations for the calendar year of 2026 in the amount of \$4,080,392.54. Mrs. Keegan moved, seconded by Mr. Pooch to approve Resolution 2026-01. Roll Call Vote: Mrs. Keegan – yes; Mr. Pooch – yes; Mr. Cullen – yes.

Mr. Day submitted Resolution 2026-02: A Resolution to allow the Trustees and Fiscal Officer that are not Medicare eligible, to be included in the Township medical insurance plan for the year 2026 with an effective date of coverage to be 1/1/2026. And that Trustees/Fiscal Officer on Medicare to be reimbursed for Medicare Parts A, B & D as well as Medicare supplement costs. Mr. Pooch moved, seconded by Mrs. Keegan to approve Resolution 2026-02. Roll Call Vote: Mrs. Keegan – yes; Mr. Pooch – yes; Mr. Cullen – yes.

Mrs. Keegan moved, seconded by Mr. Pooch to adjourn. Vote: all ayes. Meeting adjourned at 10:40 PM.



Chairperson



Fiscal Officer